

ADDENDUM NO. 3

Department of Business, Economic Development, and Tourism
Hawai'i State Energy Office

HOME ENERGY REBATE PROGRAMS DESIGN AND IMPLEMENTATION PROVIDER

Solicitation No. RFP-24-037-HSEO-EERE

August 5, 2024

This Addendum No. 3 includes changes, omissions, and clarifications to Solicitation No. RFP-24-037-HSEO-EERE (hereinafter referred to as the "Solicitation"). All other terms, provisions, and conditions of the Solicitation published on June 27, 2024, shall remain in full force and effect.

- A. The following text **amends** (in Ramseyer format) the cover page and Section 1.5 RFP Schedule and Significant Dates on page 5 of the Solicitation.

OFFERS
FOR
HOME ENERGY REBATE PROGRAMS DESIGN AND IMPLEMENTATION PROVIDER
WILL BE RECEIVED UP TO 2:00 P.M. (HST) ON
~~[AUGUST 26,]~~ SEPTEMBER 9, 2024

1.5 RFP SCHEDULE AND SIGNIFICANT DATES

The schedule represents the State's best estimate of the schedule that will be followed. All times indicated are Hawai'i Standard Time (HST). If a component of this schedule, such as "Proposal Due Date/Time" is delayed, the rest of the schedule will likely be shifted by the same number of days. Any change to the RFP Schedule and Significant Dates shall be reflected in and issued in an addendum. No questions will be accepted after the Deadline to Submit Written Questions.

The approximate schedule is as follows:

Release of Request for Proposals	June 27, 2024
Deadline to Register for Pre-Proposal Conference	July 8, 2024 2:00 PM (HST)
Pre-Proposal Conference	July 11, 2024 10:00 AM (HST)
Deadline to Submit Written Questions	July 19, 2024 2:00 PM (HST)
State's Response to Written Questions (if applicable)	July 24, 2024 4:30 PM (HST)
Proposal Due Date/Time	[August 26,] <u>September 9, 2024</u> 2:00 PM (HST)
Discussion with Priority Listed Offerors (if needed)	TBD
Best and Final Offer deadline (if necessary)	TBD
Notice of Award (estimate)	[October 18,] <u>November 1, 2024</u>
Contract Start Date (estimate)	[November 8,] <u>November 22, 2024</u>

- B. The following text **amends** (in Ramseyer format) the response to question #4 in Questions & Answers on HlePRO.

Q: Will the implementation provider be required to float rebate payments, i.e. will the implementation provider be required to pay out rebates to recipients with their own money then await reimbursement from the state? If so, how often can this reimbursement be invoiced to the state and what is the maximum time for these invoices to be paid?

A: Section 2.6 of the RFP outlines federal requirements of the contract, including compliance with 2 CFR Part 200. The Offeror should ensure their proposed rebate payment process complies with 2 CFR 200.305 concerning Federal payment. [HSEO anticipates that the rebate payment will be paid from a federal payor directly to the contractor making a valid rebate claim and will not need to go through HSEO or implementation provider. If an Offeror proposes an alternative to this,] HSEO may only be invoiced once monthly at net 30 payment terms.

- C. The following text **amends** (in Ramseyer format) the response to question #7 in Questions & Answers on HlePRO.

Q: Section 4.4 states that work under this contract is taxable under Hawai'i GET for sales made on O'ahu. Does this include rebates paid to recipients under the contract, i.e. if \$54,000,000 in rebates are paid out, is the implementation provider responsible for paying $.04 * 54,000,000 = \$2,700,000$ in GET tax on that amount?

A: ~~[HSEO anticipates that the rebate payment will be paid from a federal payor directly to the contractor making a valid rebate claim and will not need to go through HSEO or implementation provider.]~~ If an Offeror proposes to process and pay rebate payments themselves [an alternative to this], HSEO will consult with the Hawai'i Department of Taxation to determine if GET applies.

- D. The following text **amends** (in Ramseyer format) the response to question #43 in Questions & Answers on HlePRO.

Q: Rebate Disbursements:

- a. Please clarify how rebate funding will be processed once approved. Will HSEO be distributing the rebate funding directly or will the contractor be responsible for issuing disbursements?
- b. If the contractor will be responsible for issuing disbursements, will HSEO be providing the funding to the contractor prior to disbursement?

A: Section 2.6 of the RFP outlines federal requirements of the contract, including compliance with 2 CFR Part 200. The Offeror should ensure their proposed rebate payment process complies with 2 CFR 200.305 concerning Federal payment. [Given program

~~requirements established by U.S. DOE, rebates will be made directly from a federal payor and will not need to go through HSEO. Further, valid rebate claims can only be made for work by a certified contractor. As such, HSEO anticipates that the rebate will be paid directly to the contractor making a valid rebate claim.]~~